



U.S. DEPARTMENT OF COMMERCE  
NATIONAL BUREAU OF STANDARDS  
INSTITUTE FOR APPLIED TECHNOLOGY

CLEARINGHOUSE FOR FEDERAL  
SCIENTIFIC AND TECHNICAL INFORMATION  
SPRINGFIELD, VIRGINIA 22151

November 2, 1966

IN YOUR REPLY  
REFER TO FILE NO.

STAT

[Redacted]  
Chief, Foreign Documents Division  
Central Intelligence Agency  
Room 412, Key Building  
Arlington, Virginia

Dear [Redacted]

STAT

Recent discussions between representatives of your organization and this office indicate the desirability of a common effort in publishing a journal for listing translations available in English, and providing reference services related to them. I believe that by combining the resources of our organizations, a single journal can be prepared and reference services can be centered at one location which will satisfy mutual requirements. The duplication of effort thus eliminated should result in improved services and in substantial savings to both organizations. To this purpose, I am submitting the following proposal as a basis for possible agreement:

The Clearinghouse proposes that a group be organized within the Joint Publications Research Service with individuals drawn from CIA and the Clearinghouse to accomplish necessary work. Additional help in typing and providing catalog processing will be drawn through contract services as required and will be supported through CIA funding. The Clearinghouse will support and provide for personnel benefits of seven positions drawn from its present staff and assigned to JPRS through change of duty station. These positions will consist of one GS-12, two GS-7's, two GS-5's and two GS-4's. CIA will provide and support other positions as required.

Upon receipt of camera-ready copy produced by JPRS for journal publication, the Clearinghouse will print at its expense sufficient number of copies to meet public requirements through sale. The CIA can override at cost any number of copies on this printing desired for its internal distribution.

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As a result of any agreement, the Clearinghouse will require the following services through the newly organized group:

- a. Selection by JPRS of all reproducible Russian and Red-Chinese translations originating from U. S. Government expenditure of funds collected by the Clearinghouse and forwarded to JPRS for processing and listing. JPRS will, in turn, assign these translations identification numbers and return them to CFSTI for reproduction and sale. All other translations forwarded will be processed for listing with indication of availability at source or otherwise as occasion may require.
- b. Complete reference services for all requests for information or translations, either from the public or from other sources, with referral of fully identified orders to CFSTI for translations available from CFSTI for sale.
- c. Complete preparation or processing of translations and provision of camera-ready copy fully reviewed and prepared for CFSTI printing.

The Clearinghouse will turn over to the newly organized group its entire card catalog to be merged with other information for reference use.

Methods of procedure and details of operation will be developed and implemented as required through mutual efforts in the event that an agreement is reached.

I will appreciate your consideration of this proposal, and hope that an agreement can be reached at any early date.

Sincerely,



Bernard M. Fry  
Director